



## Welcome to World Specialty Logistics Fair 2023

### Pre-Conference Information

(Very Important – Please Print This Out!)



The details below contain very important last-minute information which you should print out and use as a checklist and reference for the conference.

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#### CONFERENCE ID

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In order to facilitate quicker onsite registrations for everyone, please print out your Conference ID and present it to us when you do your onsite registration. It will help all members to avoid long queues.

1. Go to the conference website: <https://www.wslogisticsfair.com/WSLF2023/info/>
2. Move your mouse cursor towards the lower-left hand side of the webpage banner to where it says 
3. Click on **Print Your Conference ID**
4. Enter your One-on-One username and password
5. Click 
6. Present to WCAworld staff at the Registration Counter when you do your onsite registration.

## Your conference details

**Important:** In order to allow us to better prepare so that delegates can register as comfortably and efficiently as possible, WCA have strongly requested that all delegates would print below details and give us at the register desk. We thank you in advance for your corporation.



[ID#347] Mr. Douglas Archer

Conference Manager

WCAworld

Miami, FL, United States of America

[Print](#)

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### ONSITE REGISTRATION

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Everyone must do an onsite registration to pick up their conference bags, badge, and other materials. Onsite registration can be done during these times and places:

Date	Time	Venue
Sunday, 11 June 2023	14:00 – 20:00 hrs	Bayfront Foyer
Monday, 12 June 2023	09:00 – 17:00 hrs	
Tuesday, 13 June 2023	09:00 – 17:00 hrs	
Wednesday, 14 June 2023	09:00 – 17:00 hrs	
Thursday, 15 June 2023	09:00 – 17:00 hrs	

We recommend that you do this upon arrival to avoid the rush that happens just before the welcome cocktail reception starts. To speed up the process, please don't forget to print out and bring your **Conference ID** (as mentioned above)

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### COVID-19 VACCINATION

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DELEGATES ARE NOT REQUIRED BY WCAWORLD TO BE VACCINATED TO ATTEND THIS CONFERENCE

Considering the ongoing spread of COVID-19, we encourage all delegates to be fully vaccinated against Covid-19 for your own safety and health. However, it is not compulsory to be fully vaccinated to attend our conference, but all delegates are responsible for checking

their own vaccination and other Covid-19 related requirements depending on their country of origin and airlines being used.

For additional information regarding covid-19 related requirements to enter the USA, please check [HERE](#).

WCAworld will not be responsible if you cannot enter the USA due to Covid-19 related issues.

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## COVID TESTING

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TESTING IS NOT PROVIDED ONSITE BY WCAWORLD

Delegates attending from some countries are still required to have Covid-19 tests performed prior to departure back to their home countries. Kindly note that WCAworld has not arranged for Covid-19 testing at this conference and all delegates who require testing must make their own arrangements.

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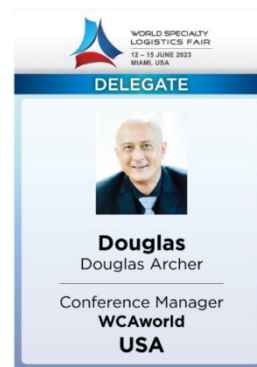
## NAME BADGES & SECURITY

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**NAME BADGES MUST BE WORN AT ALL TIMES !  
NO BADGE – NO ACCESS !!**

(WCAworld takes this policy very seriously and you will NOT be given access to the function venues if you do not have a name badge)

- Name badges apply to ALL functions including the One-on-One Meetings, Cocktail Receptions, and the Gala Dinner. The only functions they are not required for are tour and golf.
- Name badges are given to delegates during the Onsite Registration only.



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## AIRPORT TRANSFERS

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Airport transfers are NOT provided by WCAworld and are NOT included in your conference fees.

Delegates can use the city taxi or Uber, the average fare for this trip is \$27.00 - \$39.00.

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## WEATHER

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June is still the beginning of the wet season in Miami, with frequent rain showers and hot and muggy weather. The average high temperature ranges from 86°F to 88°F (30-31°C). It is the first month of hurricane season though uncommon this month, with consistent rainfall of an average of 5.9-6.3 inches.

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## CONFERENCE AGENDA

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Please visit to view the full agenda. <https://www.wslogisticsfair.com/WSLF2023/info/>

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## ONE-ON-ONE MEETING SCHEDULER

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**Note** that your One-on-One Meeting Schedule is also updated daily to the WCAworld Events App. You do not need to pick up a meeting schedule from the registration counter daily.

If you still prefer to have a paper version, then you can pick up the most updated One-On-One Schedule each morning from the Registration Counter each morning before the meetings start. The One-on-One meeting scheduler will close for the first time on Monday, 12 June 2023 at 21:00 hrs (Miami, FL, USA (GMT-4) time) and then re-open as per the following schedule:

Date	Color	Pick Up Time	Scheduler Operating Hours
Tuesday, 13 June 2023	Pink	09:00 – 10:00 hrs	09:00 – 21:00 hrs
Wednesday, 14 June 2023	Yellow	09:00 – 10:00 hrs	09:00 – 21:00 hrs
Thursday, 15 June 2023	Blue	09:00 – 10:00 hrs	09:00 – 21:00 hrs

**Sample One-on-One Schedule for Tuesday**

Time	[ID# .....]	Table/ Booth No.

This schedule (pink) is for use on **Tuesday only**. Please be sure to pick up a YELLOW schedule tomorrow morning between 09:00 – 10:00 hrs from the registration counter.

**Sample One-on-One Schedule for Wednesday**

Time	[ID# .....]	Table/ Booth No.

This schedule (yellow) is for use on **Wednesday only**. Please be sure to pick up a BLUE schedule tomorrow morning between 09:00 – 10:00 hrs from the registration desk.

**Sample One-on-One Schedule for Thursday**

Time	[ID# .....]	Table/ Booth No.

This schedule (blue) is for use on **Thursday only**. We hope that you've enjoyed your One-on-One meetings and were able to fulfill your expectations.

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## ONE-ON-ONE MEETING SCHEDULER

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The following two forms will be available at the Registration Counter and Help Desk during the conference.

**One-on-One Communication Sheet:** Used for sending messages to others during the One-on-One Meetings. If you need to contact someone to cancel, postpone, or set up a meeting with someone urgently then you can fill in one of these forms and WCAworld staff will deliver them for you.

**No Show Record:** Please fill in this form if a member does not show up for a prescheduled meeting appointment. Members who continuously miss their meeting appointments will be sent warnings from WCAworld management.

One-on-One Communication Sheet	
Date : _____	
<input type="checkbox"/> Cancel a meeting <input type="checkbox"/> Re-schedule	
<b>From</b>	<b>To</b>
ID# : _____	ID# : _____
Name : _____	Name : _____
Company : _____	Company : _____
Meeting Point : <input type="checkbox"/> Registration Counter <input type="checkbox"/> Help Desk 1 <input type="checkbox"/> Help Desk 2 <input type="checkbox"/> Other : _____	
Meeting Date : _____ Meeting Time : _____	
Contact Number : _____ Email Address : _____	
Message : _____ _____	
<b>Note :</b>	
1. One-on-One Communication Sheets are used for Communicating appointment changes with intended persons on the same date. If you would like to cancel, re-schedule, or make new appointments for the next day(s), please do this through the conference website (on) Scheduler via your own computer, WCA app or at our business center.	
2. Please note that this is one-way-communication, you might not receive feedback from the receiver. Therefore, all emails provided with a business card attached are required.	
3. All appointments will be designated to one of the meeting points, but we cannot guarantee the meeting confirmation from our side.	
4. Please return this sheet at least 1 hour before the meeting time.	
<b>For Staff Only</b>	
Location of ID# : _____	
on) Time : _____	Table No. : _____
on) Time : _____	Table No. : _____
on) Time : _____	Table No. : _____

NO SHOW RECORD	
<b>Your Details</b>	
Name : _____	ID : _____
Company : _____	
<b>No Show Details</b>	
Name : _____	ID : _____
Company : _____	
Date : _____ Meeting Time : _____	
Remarks or Comments: _____ _____	

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## WCA EVENTS APP

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No more queuing to pick up your One-on-One Meeting Schedule!!! Existing users must un-install and re-download to update their current version. New users can search “WCA Events” in the Apps Store and Play Store or scan one of the below QR Codes.



### Features:

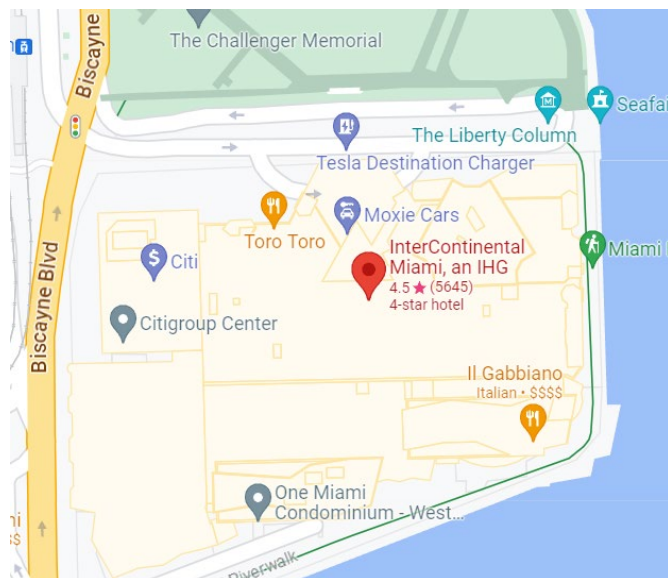
- Schedule One-on-One Meeting Appointments
- View your One-on-One Meetings schedule (no need to pick up paper version)
- Conduct text chats with other members at the conference venue
- View Attendee profiles
- View Conference Agenda
- View One-on-One Floor Plan
- Emergency Contacts
- Latest Announcements

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## EVENT LOCATION

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### InterContinental Miami, an IHG Hotel



100 Chopin Plaza, Miami, FL 33131, United States  
Phone: +13055771000

Website: <https://www.icmiamihotel.com/>

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## Party Cruise Dinner

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The Dinner will be held offsite on a yacht, the South Beach Lady.

The shuttle bus will start from InterContinental Miami at 17:45 sharp to the Hyatt Dock and return trips from Hyatt Dock to InterContinental Miami start from 22:30.

If you miss the shuttle bus please take your own transportation, but do not forget your badge! Please note that the yacht has a strict departure time, we cannot wait for late comers.

The food will be served in a buffet style with vegetarian options.

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## Best Partner Awards

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BEST PARTNER AWARDS will be given away during the PARTY DINNER CRUISE on June 13, 2023.

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## Sponsor Gifts

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Sponsor Gifts will be given away during the PARTY DINNER CRUISE on June 13, 2023.

Please make sure you attend the PARTY DINNER CRUISE to receive a Gift if you are an event sponsor for this event!

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## WCAWORLD CONTACTS

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WCAworld representatives are available 24 hrs. For urgent assistance please contact us. We will be happy to assist you.

WCAworld Staff	Position	Phone
Dan March	CEO	+44 7921 038 568
Adam Mckenna	General Manager - WCA Perishables, Time Critical and Pharma	+44 7841 516 204
Karla Mejia	Executive Assistant to Chairman	+971 4 228 0845
Victoria Edmonds	Member Services - Gold Medallion	+1 954 973 5537
Matthew West	Regional Director - North America	+1 702 757 8620
Joey Kanchanawat	Assistant Conference Manager	+66 91 801 8484

For additional information please contact [conference@wslogisticsfair.com](mailto:conference@wslogisticsfair.com)